



Office Use Only:

Application# _____ Fees Paid _____
Date Received _____ Accepted By _____
Date Complete _____ App Deny Conditions _____

**APPLICATION FOR
MAJOR SUBDIVISION FINAL PLAT REVIEW**

Contact Planning & Development (864) 467-4476

APPLICANT/OWNER INFORMATION

*Indicates Required Field

APPLICANT

PROPERTY OWNER

*Name:		
*Title:		
*Address:		
*Phone:		
*Email:		

PROPERTY INFORMATION

*PRELIMINARY SUBDIVISION NAME _____

*STREET ADDRESS _____

*PRELIMINARY SUBDIVISION DOCKET # _____

*# OF LOTS IN PRELIMINARY PLAT _____ *# OF LOTS IN FINAL PLAT _____

*TAX MAP #(S) _____

INSTRUCTIONS

1. Please refer to **section 19-2.3.13, Land Development**, for additional information.
 2. Final Plat applications for Major Subdivisions are reviewed administratively by the City. All applications and fees (made payable to the City of Greenville) for final plats must include documentation of preliminary plat approval. This includes conditions granted during the public hearing process or by an administrator, if applicable.
 - a. Major subdivision (3 -10 lots) - \$300.00
 - b. Major subdivision (11+ lots) - \$550.00
 3. The staff will review the application for "sufficiency" pursuant to Section 19-2.2.6, Determination of Sufficiency. The staff will contact the applicant to correct any deficiencies which must be corrected prior to granting approval.
 4. Final Plat format and content requirements for Major Subdivisions are reflected in the Administrative Manual at Appendix 'F'.
- Please verify that all required information is reflected on the plan(s). Please submit three (3) paper copies and one (1) electronic version of the plat.**
5. Please read carefully: The applicant and property owner affirm that all information submitted with this application; including any/all supplemental information is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

6. Once final approval is issued by the City of Greenville, the final plat must be recorded with the Greenville County Register of Deeds. Three (3) copies of the recorded plat, including new parcel ID numbers assigned by Greenville County, MUST be returned back to the City's Planning Division. Building permits will NOT be issued until recorded plats are returned to the City's Planning Division.

*Signatures	
Applicant	
Date	
Property Owner/Authorized Agent	
Date	